JMJoiner@gmail.com (555) 543-3578

Jackie Joiner

552 N. Meeting Place Fayetteville, AR 72701

Strengths

Three years of campus leadership experience including managing people and processes, fundraising and tracking budget.

Education

Candidate for Bachelor of Arts in Political Science Graduation Date: May 2020

University of Arkansas-Fayetteville, Arkansas GPA: 3.7 Dean's List 2018, 2019

CareerTrack Razorback

2019

University of Arkansas Career Development Center – Favetteville, Arkansas

• Completed an extensive professional development program which included participation in goal setting and networking exercises and the completion of 4 workshops

Study Abroad Experience

2018

Universita per Stanieri- Siena, Italy

• Conversation Partner and tutored 4 local residents

Emerging Leaders

2017 & 2018

University of Arkansas Leadership & Community Engagement – Fayetteville, Arkansas

- Completed 8 week workshop strengthening interpersonal communication and group facilitation skills
- Advanced to serve as a mentor to Spring 2009 participants

Leadership Experience

Resident Assistant 2017-2020

University of Arkansas-Fayetteville, Arkansas

- Promoted to Senior RA after demonstrating consistent, policy-focused, relationship-oriented leadership in two halls.
- Initiated relationship-building with 100+ residents through interpersonal active listening and group event planning
- Resolved conflict between residents with patience and fairness, resulting in a drop in filed complaints.

Admissions and Orientation Leader

2018

University of Arkansas- Fayetteville, Arkansas

- Conducted tours of campus to market UA to prospective students using knowledge about academic programs and research, student groups, and university history.
- Navigated groups of 50 new students and families during 2 day new student orientation for four weeks

Treasurer 2009

Schools for Schools UA student organization- Fayetteville, Arkansas

2008-2010

- Organized and calculated financial records according to University standards
- Communicated fundraising ideas based on financial success in previous years

^{***}THIS PROVIDES A GREAT SAMPLE RESUME SPECIFIC TO THIS CAREER COMMUNITY