

MATH 1284C PRECALCULUS - ONLINE
University of Arkansas, Department of Mathematical Sciences
Syllabus, Fall 2013

Course Objectives

The goal of Precalculus course is to prepare you for Calculus 1. Working towards this goal, when you successfully complete this course, you will be able to:

1. Recall and apply basic algebra skills without requiring a review.
2. Recall the definition of a function, basics of functions and their graphs, function operations, and function transformations.
3. Learn the basics of limits to help with the beginning of the calculus course.
4. Recognize various kinds of functions (including polynomial, rational, radical, exponential, and logarithmic functions), analyze their behavior, and use the properties of these functions to solve equations and application problems.
5. Define trigonometric functions; understand the right triangle trigonometry and unit circle.
6. Know and apply identities involving the trigonometric functions.
7. Recognize and solve systems of linear and nonlinear equations.
8. Recognize the conic sections and their geometric properties.

Instructor

Dr. Aysa Galbraith

e-mail: agalbrai@uark.edu, office: SCEN 321C. I will be available by email anytime and will respond to emails sent as quickly as I can, at most within 24 hours. Check the 'instructor' tab on Blackboard for office hours.

Materials for the Course

Electronic Textbook and Software: *MYLABSPLUS (MLP) Student Access Kit*. This kit is ***REQUIRED*** for the class. Electronic version of the textbook is included in MyLabsPlus. You may purchase the University of Arkansas MLP access kit from a local bookstore or online when you access the MLP portion of your class.

Textbook: *Precalculus, Fourth Edition*, Robert Blitzer, 2010, Prentice Hall, Pearson. The paper copy of the textbook is recommended, but ***not required*** since an electronic version of the textbook is included with MyLabsPlus software.

Accessing your course with Single Sign On

- Generally, you will access your course through Blackboard (BB) by going to learn.uark.edu. Log in using your university email login and password. There is a link in under "Course Content" tab that will directly sign you in to MLP and allow you to work on your homework, quizzes, or tests/exams.
- If there is ever a time when Blackboard is NOT working and you need "the back door access to MLP," go to uark.bb.mylabsplus. Your login is your university email without the @uark.edu part. The first time you do this, you will click on "forgot password" and the directions for resetting your MLP password will be sent to your uark email.

The MLP software is installed in the General Access Computer Labs (GACL) and on the computers on the second floor of the Science and Engineering Building (SCEN). Using other computers will require you to install the necessary MLP programs by clicking on the SUPPORT tab on the opening page of the online course then clicking on MYMATHLAB BROWSER CHECK.

Communication

Check the BB announcements and your university email account twice a day for important class information. Outages and other problems will also be reported via Twitter at @UarkMRTC

Grading

Grades will be calculated according to the following categories and weights. A detailed explanation of each category is provided below.

Exams (3 at 15% each)	45%
Final Exam (cumulative)	25%
MyLabsPlus Homework	10%
MyLabsPlus Quizzes	10%
Weekly Journal in Blackboard	5%
Project	5%

The final letter grade is based on the following percentage scale:

A = 90.0%-100%; B = 80.0%-89.9%; C = 70.0%-79.9%; D = 60.0%-69.9%; F = 0-59.9%

Exams: During the semester, there will be three non-cumulative exams, which will be given at the Testing Center (SCEN 203). At the end of the semester, there will be a cumulative final exam, which will also be given at the Testing Center. **If you will not be able to make it to campus to take your exams, you need to let me know immediately.** Our exams are planned to help you gain experience for Calculus classes, where all exams are on paper. Therefore, for all Precalculus exams, you will be required to show your work on paper. This also means you will receive partial credit for your work on paper, which is a big advantage since this would not be an option for MLP-only exam. More details will be given before the exams.

You are required to read the Testing Center Guidelines document and follow the rules in this document while taking your exams in the Testing Center. The guidelines can be found at <http://math.uark.edu/7249.php>

Homework: All of the homework will be assigned on MyLabsPlus. Homework assignments also include several instructional videos. There will not be any due dates for the homework assignments, but a percentage on homework will be prerequisite for the weekly quizzes; therefore, it is important to work on homework assignments in a timely manner.

Quizzes: There are 12 quizzes scheduled for the semester. Quizzes will be due on Tuesday every week except for the first week of classes, testing weeks and fall break. The worst/missed two quiz grades will be dropped before averaging. The first quiz (on September 3rd) is scheduled at the Testing Center; the purpose of this is to help you get used to the Testing Center and the exam format. The rest of the quizzes will be take-home; you will be given 3 attempts for each quiz.

Course Entry Quiz: This is an extra quiz at the beginning of the semester that doesn't count as a part of your grade. You must score 100% on this course entry quiz before you can work in MLP. The questions on this quiz will be from this syllabus. If you have questions about the content of the quiz, contact me immediately.

Weekly Journal: You will be required to keep a weekly journal on Blackboard. The topic will be announced every week under "Weekly Journal" tab.

Project: The main objective of the project is to get students to explain mathematical concepts in their own words (which usually happen in a regular classroom setting) and show their work step-by-step. This will be a short project towards the end of the semester. More details will be given when the project topics are announced.

Please do not wait until the last minute to work on MyLabsPlus assignments. Keep in mind that computer/internet problems close to deadlines are not a valid reason for missing a quiz.

Also, MLP Gradebook can take up to 12 hours to update your scores (this rarely happens, but it is possible). Therefore you must have the required prerequisite homework completed at least 12 hours before you plan to

take a quiz or test/exam. Grades in the MLP Gradebook are approximations of your actual grade. All your grades will be kept in the MLP Gradebook, NOT the Blackboard (BB) Gradebook.

Make-Up Policy

There will be no make-ups for any quizzes or homework (the lowest two worst/missed quiz grades are dropped to account for sickness or emergencies).

There will be no make-ups exams offered without arrangements. If possible, notify your instructor before missing the exam. If you miss an exam, let your instructor know immediately. Make-up exams can be different than those regularly scheduled and can be given right after the missed exam or at the end of the semester.

Calculators

Currently, graphing calculators are not allowed in Calculus courses offered in University of Arkansas; therefore, you will be limited to similar calculators in Precalculus course. You will be allowed to use a nonprogrammable, non-graphing scientific calculator during exams. For the exams given in Testing Center, you will be provided a TI-30X IIS calculator. Note that the proctors at Testing Center will not answer questions about operation of these calculators. It is strongly recommended that you use TI-30X IIS while doing online homework and quizzes so that you can get familiar with the calculator.

Etiquette Policy

Remember you are in a college level course so you are expected to approach all assignments in a professional and intelligent manner. This means in all communications should use correct misspelling or bad grammar, avoid the use of emoticons, should not use net abbreviations and avoid the use of slang. You will probably also want to review the [Code of Student Life from the Student Handbook](http://handbook.uark.edu/codeofstudentlife.php) (<http://handbook.uark.edu/codeofstudentlife.php>).

Tutoring

There are free student tutors in the Enhanced Learning Center (Gregson Hall), Mullins Library, Reid, Futrall, Maple Hill. Visit <http://elc.uark.edu/> for more details. Also, you can get help and work on MLP components of the course in MRTC Tutoring Labs on second floor of SCEN. Visit <http://mrtc.uark.edu/> for hours.

Academic Integrity

“As a core part of its mission, the University of Arkansas provides students with the opportunity to further their educational goals through programs of study and research in an environment that promotes freedom of inquiry and academic responsibility. Accomplishing this mission is only possible when intellectual honesty and individual integrity prevail.” Each University of Arkansas student is required to be familiar with and abide by the University's Academic Integrity Policy which may be found at <http://provost.uark.edu/>. Students with questions about how these policies apply to a particular course or assignment should immediately contact their instructor.

Accommodations

Under University policy and federal and state law, students with documented disabilities are entitled to reasonable accommodations to ensure the student has an equal opportunity to perform in class. If you have such a disability and need special academic accommodations, please report to Center for Educational Access (CEA). Reasonable accommodations may be arranged after CEA has verified your disability. You must submit your paperwork to your instructor or Dr. Cleaveland (SCEN 220) as soon as possible. To receive accommodation this must be done at least a week before you take a test/online quiz/exam. Do not hesitate to contact your instructor or a member of the MRTC Staff if any assistance is needed in this process.

Problems with Software

If you cannot access your MLP course:

- Check your browser- click on SUPPORT then MYMATHLAB BROWSER CHECK near the top of the page
- Delete your cookies
- Try a different browser- Firefox is Recommended
- Try a different computer
- Contact Pearson Tech Support by clicking on TECH SUPPORT link at the top of the page and select one of the means listed
- Call Pearson Helpline at 888-883-1299

Blackboard Support

If you have any questions about Blackboard contact Blackboard Support: **479.575.6804** (Mon - Thurs: 7 am - 10 pm, Friday: 7 am - 5 pm, Saturday: 11 am - 4 pm, Sunday: 6 pm - 11 pm). Or, you can email: bbhelp@uark.edu. If Blackboard is not responding, or there are problems with the system after business hours, please call **479.575.2904**. The appropriate personnel will be notified.

Inclement Weather or Technical Problems:

In case of inclement weather or technological problems that prevent the University from providing access to course materials you may send the instructor an email inquiry. In addition, the instructor will notify students as soon as possible in such instances and provide instructions on how the course will proceed.

Blackboard occasionally schedules "down time"; users will be notified in advance through a system-wide announcement so schedule your online work accordingly. If you are experiencing difficulties with the operation or navigation of Blackboard you can visit the [UA Blackboard Help web site](#). Please note that personal technical issues (i.e. computer crashes or lack of knowledge of Blackboard) are considered to be the responsibility of the student and will not excuse the student from assignments or other course responsibilities.

Emergency Procedures (this information is included since you will be going to the Testing Center on campus)

Many types of emergencies can occur on campus. Instructions for specific emergencies such as severe weather, active shooter, or fire can be found at emergency.uark.edu.

Severe Weather (Tornado Warning):

- Follow the directions of the instructor or emergency personnel
- Seek shelter in the basement or interior room or hallway on the lowest floor, putting as many walls as possible between you and the outside
- If you are in a multi-story building, and you cannot get to the lowest floor, pick a hallway in the center of the building
- Stay in the center of the room, away from exterior walls, windows, and doors

Violence / Active Shooter (CADD):

- CALL- 9-1-1
- AVOID- If possible, self-evacuate to a safe area outside the building. Follow directions of police officers.
- DENY- Barricade the door with desk, chairs, bookcases or any items. Move to a place inside the room where you are not visible. Turn off the lights and remain quiet. Remain there until told by police it's safe.
- DEFEND- Use chairs, desks, cell phones or whatever is immediately available to distract and/or defend yourself and others from attack.

We reserve the right to make changes to the syllabus. You will be notified of changes in class, on the MLP/BB Announcement pages, and/or via university email.