



### **PRE- ASSESSMENT:**

You are required to complete the pre-calculus assessment in the testing center, SCEN 203, during the scheduled dates. You can attempt this exam a total of 3 times. Use the study plan and the first homework assignment (U1L1) in MyLabsPlus to study for this test. The assessment covers only basic algebra skills that should be mastered BEFORE attempting to successfully complete a calculus course. **If after studying, you are still unable to attain a grade greater than 70%, you should consider dropping back into an algebra course. Discuss this option with your advisor.**

### **CLASS GRADES and ABSENCES:**

You are expected to attend and be prepared for every class. In-class points will be administered during each class period via clickers and/or worksheets. Any graded work during class time cannot be made up due to missing class. If you are absent, it is your responsibility to determine what we did in class by asking another class member and be prepared for the next class meeting. **If you forget your clicker or you are late and miss a clicker question, you miss those points for the day, regardless of the excuse.** A few days of points will be dropped at the end of the semester.

**If you click in for another student, or another student clicks in for you, this is considered academic dishonesty. You will receive a zero for your clicker grade.**

### **LAB MINUTES:**

Lab minutes account for 5% of your final grade. If you do not complete the total lab requirement (550 minutes), then your lab grade will be prorated based upon the number of minutes completed. Lab minutes may be acquired in SCEN 209, 211 or 212. Lab minutes are monitored by a computer program. **You MUST login to the program by using your university ID and then you MUST logout when leaving the lab.** Always check the monitor to make certain you have logged in or out correctly. If you fail to login, you will NOT receive credit for those minutes in lab. If you fail to logout, you will not receive credit for any minutes for that lab session. It is your responsibility to remember to login and to logout. If you need to leave the lab room for any reason you MUST logout and then you will have to login again. You are only permitted to work on your Math 2043 course while in the labs. Failure to abide by these rules is a violation of the University's Academic Integrity Policy.

**\*\*\*\*When you sign out of the lab, click on "view report" to see your current minutes.\*\*\*\***

### **HOMEWORK:**

Homework assignments and pre-class assignments are completed in MLP. You may work on each assignment to improve your grade until it is due by clicking on the navigational tab HOMEWORK on the opening page of the course. After the assignment is due, the computer will allow you access to the homework in order to review your homework at anytime without changing your grade by clicking on the GRADEBOOK navigational tab. You must pass each homework section with 90% correct in order to take the quiz for that week. Pre-Class Assignments will be due on the day the section is covered in class. You should check MLP for due dates and times. **There are no make-ups for pre-class assignments.**

### **QUIZZES:**

You will have one quiz per lesson. Quizzes may be completed at home or in the labs. You must have 90% on your homework assignment in order to open the corresponding quiz. You may take each quiz a total of three times. Your best quiz score will be recorded in the MLP gradebook. Be aware that the questions will change for each attempt and the time is limited. Therefore, it is best to study before taking the quiz. At the end of the course, the lowest 2 quizzes will be dropped. **You must also score 100% on the course entry quiz in order to begin working in MLP.**

**There are no make-ups for missed quizzes or late quizzes. You are responsible for making sure your internet/computer is functioning properly. Do not wait until the last minute to take your quizzes.**

**EXAM GRADE:**

Three exams, and a final are scheduled in the Testing Center. The exams and final will be taken in the Testing Center, SCEN 203, on the scheduled dates. The tentative testing dates are listed below and if changes are made you will be notified on the homepage of the MLP course. The hours of operation for the Testing Center will be posted outside the Testing Center and at the website <http://mrtc.uark.edu/>. There are a limited number of computers in the testing center and are available on a first-come-first-served basis, so don't wait until the last minute. **The final exam is required! If you fail to take the final, you fail the course regardless of your average.**

The only thing you need to bring to the Testing Lab is a calculator, pencil or pen and University ID. **You must show your University issued ID in order to take a test.** Scratch paper will be provided. You are not allowed any assistance of any kind on the tests and quizzes. Remember, academic dishonesty is a violation of University's Academic Integrity Policy. (See the Testing Lab Guidelines.)

**MAKE-UP TEST POLICY:**

If you miss a test, please contact your instructor as soon as possible. Your instructor must agree that your reasons for missing an exam are reasonable. **Most make-up tests will be given at the end of the semester. There will be no partial credit or pink slips.** Taking a make-up test at the end of the semester will be more difficult than taking the regularly scheduled test. Prior to the make-up test date, you will be required to complete a make-up test agreement.

**TENTATIVE TESTING DATES:**

	<b>Group A:</b> <b><u>MW Class before 1:45pm</u></b>	<b>Group B:</b> <b><u>MW Class at 2pm or later Or TR Class</u></b>
<b>TEST I</b>	<b>9/18, 9/19</b>	<b>9/17, 9/18</b>
<b>TEST II</b>	<b>10/15, 10/16</b>	<b>10/16, 10/17</b>
<b>TEST III</b>	<b>11/12, 11/13</b>	<b>11/13, 11/14</b>

**FINAL EXAM:**

**The comprehensive final exam is offered Sunday, December 14th and Monday, December 15 and will be taken on the computer in the Testing Lab. NOTE: The exam time for this course is not based upon the time the class meets.** You will have two hours (this includes the 15 minutes for possible internet problems) to complete the exam. **You must show your university issued ID in order to take the exam.**

**Testing Center Policy:**

See the Testing Center Guidelines, which is a separate document at [http://math.uark.edu/TESTING\\_CENTER\\_GUIDELINES.pdf](http://math.uark.edu/TESTING_CENTER_GUIDELINES.pdf)

**NOTE: We reserve the right to make changes to the syllabus. You will be notified of changes in class, on the MLP/BB Announcement pages, and/or via university email.**

**OTHER ISSUES:** In the event some unforeseen issue arises, please contact your instructor or the course coordinator as appropriate.