RESERVATION GUIDELINES FOR CONCERT FACILITIES

Most student recitals take place in the Stella Boyle Smith Concert Hall. If it's booked, students may use these alternate venues:

- Giffels Auditorium (scheduled through the Fulbright Dean’s Office 575-4804),
- Arkansas Union Theatre and Ballroom (scheduled through the Union),
- Hillside Auditorium (scheduled by applied instructor through Kathy Matthews kathym@uark.edu),
- Area churches.

Your applied teacher should help you to reserve the hall where your recital will take place.

SBSC Reservation Guidelines for STUDENTS:

To sign up for a fall semester recital
- Graduate Students may sign up for fall degree recitals beginning the first day of fall classes through the second Friday in September.
- Undergraduate Students scheduling degree recitals in the fall may sign up from the second week of fall classes through the second Friday in September.

Rehearsal times and all other recitals for the fall semester may be requested after the second Friday in September. Please notice that the second Friday in September is the last date for scheduling fall semester degree recitals.

To sign up for a spring semester recital
- Graduate Students may sign up for spring degree recitals beginning the third Monday in October until the last day of January.
- Undergraduate Students scheduling degree recitals in the spring may sign up beginning the fourth Monday in October through the last day of January.

Rehearsal times and all other recitals for the spring semester may be requested after the last day of January. Please notice that the last day of January is the last date for scheduling spring semester degree recitals.

Recitals and concerts have priority over all scheduled rehearsals under all circumstances. Rehearsals may be scheduled during recital and concert times, typically from 7:30 PM until 9:30 PM, with the understanding that a subsequent request for a recital or concert will be granted without the permission of the person scheduling the rehearsal.

Recital fees. The normal recital fee is $35.00. Of this total, SAI and PMA will receive $10.00 each for ushering and stage management. The remaining $15.00 is for the recording. Degree recitals are required to be recorded and will be $35.00. Non-degree recitals are not required to be recorded, but can be if requested. A recital that will not take advantage of a recording must still pay the minimum required fee of $20.00.

Most events start at 7:30 P.M. However, because facilities are so tightly scheduled, two recital times are available on Mondays and Thursdays of the last four weeks of fall semester and spring semester: one at 6:00 P.M. and 8:00 P.M.

Saturdays and Sundays are also available for: 1:00 PM, 3:30 PM, 6:00 PM and 8:00 PM.

RECITAL TIMES FOR END OF SEMESTER

Monday and Thursday recital time slots:
5:30-7:30 PM  PT: 6:00 PM
7:30-9:30 PM  PT: 8:00 PM

Saturday and Sunday recital time slots:
12:00 PM-2:30 PM  PT: 1:00 PM
2:30 PM-5:00 PM  PT: 3:30 PM
5:00 PM-7:30 PM  PT: 6:00 PM
7:30 PM-10:00 PM  PT: 8:00 PM

*PT = Performance Time