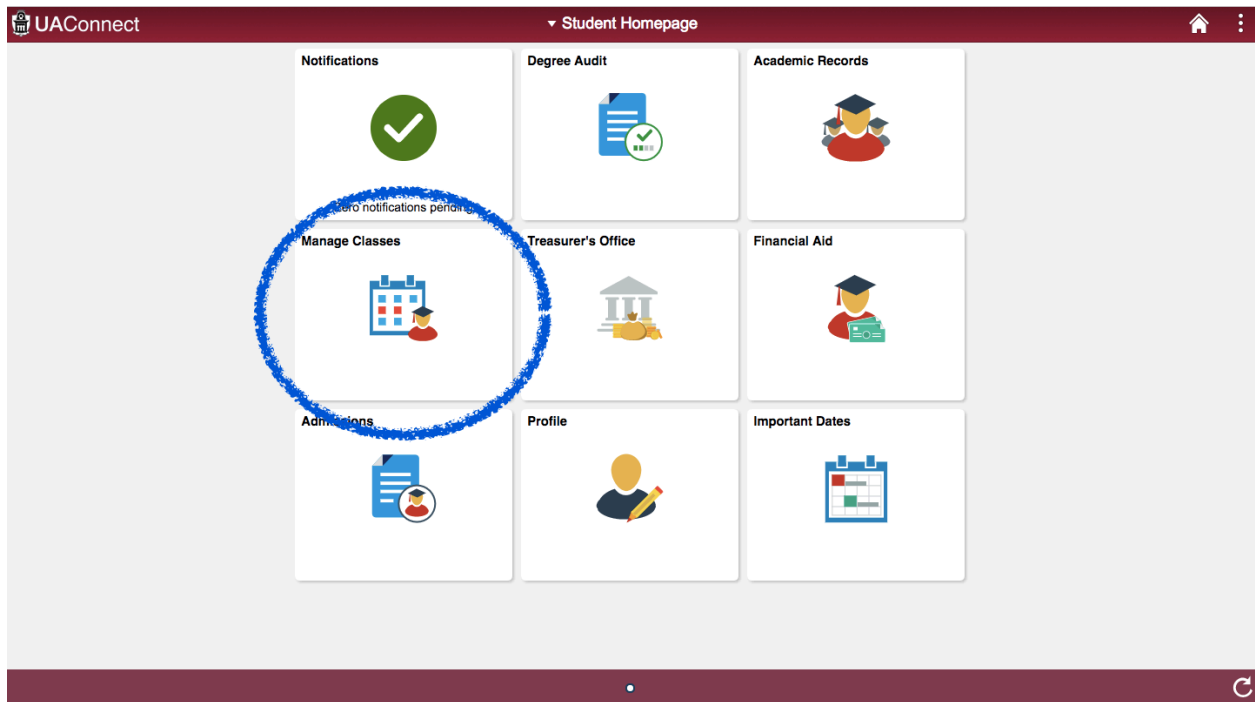
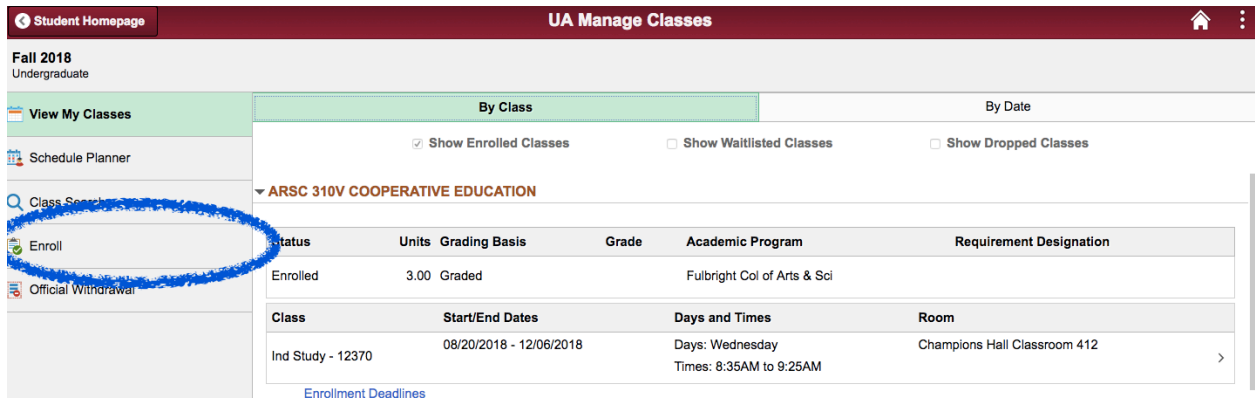


Adding a Second 8-Weeks Course

1. Click on the "Manage Classes" tile in UAConnect.



2. Click "Enroll" on the left side of the page.



3. Click the "Search" button on the shopping cart section.

The screenshot shows the 'UA Manage Classes' interface. On the left is a navigation menu with 'Enroll' highlighted. The main content area has tabs for 'Search', 'Enroll', and 'My Academics'. Below the 'Enroll' tab, there are links for 'My Class Schedule', 'Add', 'Drop', 'Swap', 'Edit', and 'Term Information'. The 'Add Classes' section is active, showing '1. Select classes to add'. Below this, there are status indicators for 'Open', 'Closed', and 'Wait List'. A 'Fall 2018 Shopping Cart' section shows 'Your enrollment shopping cart is empty.' Below this, there is an 'Add to Cart' section with an 'Enter Class Nbr' field and an 'Enter' button. A 'Find Classes' section has a 'Search' button circled in blue.

4. Select "Eight Week – Second" from the drop down menu for "Session."

The screenshot shows the 'Search for Classes' section of the 'UA Manage Classes' interface. It displays search criteria for 'The University of Arkansas | Fall 2018'. The 'Class Search' section is expanded, showing a 'select subject' field, a 'Subject' field, and several dropdown menus: 'Course Number' (is exactly), 'Course Career' (Undergraduate), 'Campus', 'Session' (with 'Eight Week - Second' selected), 'Course Attribute' (Regular Academic Session), and 'Course Attribute' (Twelve Week). There are 'Clear' and 'Search' buttons at the bottom. A 'Go to top' link is visible at the bottom of the page.

- Click the tiny arrow next to “Additional Search Criteria” to expand those options. Then type in “1” for minimum and maximum units. (Note: if you’re looking for 1 or 2 hour options, you can type “2” into the maximum units box.)

Select at least 2 search criteria. Select Search to view your search results.

Class Search

select subject Subject

Course Number is exactly

Course Career Undergraduate

Campus

Session Eight Week - Second

Online Classes

Distance Education

Show Open Classes Only

Course Attribute

Course Attribute Value

Click [here](#) for Global Campus self-paced online correspondence courses.

Additional Search Criteria

Meeting Start Time greater than or equal to

Meeting End Time less than or equal to

Days of Week include only these days

Mon Tues Wed Thurs Fri Sat Sun

Instructor Last Name begins with

Class Nbr

Course Keyword

Minimum Units greater than or equal to 1

Maximum Units less than or equal to 1

Course Component

Location

Requirement Designation

Return to Add Classes Clear Search

- Click “Search” at the bottom of the page, and follow normal procedures for enrolling in a class.