Application Components: (more detail for each component in the sections below)

1. Application Form
   i. Documents that the student has taken and passed correct classes
2. Personal Statement
   i. Shows “who they are” to Social Work faculty
   ii. Student will give personal (and professional) responses to specific prompts
3. Volunteer/Work Experience
   i. Demonstrates people-centered mindset
   ii. Student will complete at least 30 hours
4. Ethical Principles/Guidelines
   i. Acknowledges Ethics of the Social Work Profession
   ii. Student will read through and sign
5. **Professional Habits Forms**
   i. Serves as professional recommendation and evaluation
   ii. Student will work with Professors from SCWK 4093 & 4153

6. **Unofficial Transcript**
   i. Demonstrates Academic Preparedness

7. **Standards for Social Work Education**
   i. Acknowledges the student understands the application, levels, and expectations of the Social Work Program
   ii. Last step in the online application form

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### Application Form

<table>
<thead>
<tr>
<th>Form Section</th>
<th>Advisor Role</th>
<th>Student Role</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Top Section:</strong></td>
<td>● Advisor will enter student name, ID, and cumulative GPA. Advisor will also print and sign their name in the “Advisor” area.</td>
<td>● Student will enter their personal information.</td>
</tr>
<tr>
<td><strong>Section 1:</strong></td>
<td>● Advisor will enter grades and GPA for the seven courses.</td>
<td></td>
</tr>
</tbody>
</table>
| **Section 2:**  | ● Advisor will enter grades for these courses. Put “EN” for any currently enrolled courses.  
                   ● **Note:** Put AP for any courses AP courses. Do not figure these into the GPA. |                                                                               |
| **Section 3:**  |                                                                               | ● Student will enter “Yes” under **Attached Column** and initial to ensure they have completed the other parts of the application |
| **Reviewer Section** | **Advisor Tip:** remind the student that this section will be left blank for the reviewer from the BSW Committee to complete. | ● This part is for the reviewer from the BSW Admissions committee. |
# Personal Statement

<table>
<thead>
<tr>
<th>Prompts are located in the Application Packet.</th>
<th>Tips for success:</th>
</tr>
</thead>
<tbody>
<tr>
<td>o No more than 1 page per prompt.</td>
<td>o Use the Writing Center!</td>
</tr>
<tr>
<td>o Headings/subheadings are encouraged.</td>
<td>▪ Located in the CORD</td>
</tr>
<tr>
<td></td>
<td>▪ Do not be scared of things like “strengths &amp; limitations.” The committee is not looking for perfection. If you give a problem always give a solution.</td>
</tr>
<tr>
<td></td>
<td>▪ Do not use limitations like, “I am just way too helpful.” Be honest!</td>
</tr>
<tr>
<td></td>
<td>▪ Example: I struggle with being on-time, but I am trying to overcome it by working on my time management.</td>
</tr>
</tbody>
</table>

This should be exactly what it says, a Personal Statement.

- Do not use only book answers from classes, but rather use what you have learned in those classes to inform your personal responses to the prompts.
- How Personal should the Personal Statement be?
  - Think Professional Self Disclosure

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# Volunteer/Work Experience

- All applicants must complete at least 30 hours of volunteer/work experience.
- Forms are located in the BSW Application packet.
- Basic guidelines:
  - This experience needs to be in a helping capacity, and with people (Humane Society is a great cause, but will not count).
  - If it is through a faith based organization, it needs to be a service that is available to anyone. (ex: nursery duty at church wouldn’t count).
- Advisor tip: If the question is “I did this volunteer work. Will this count?” Student needs to reach out to BSW Director.
- The 30 hours can be split across multiple places/experiences.
- Students can typically complete this in their Intro to Social Work class.
  - Make sure students keep a copy of the form submitted for that class.
Professional Habits Reference Forms

- The purpose of these forms is to detail the student’s professional habits. How are they doing in class, are they respectful of others, are there any concerns, etc. Their Professional Habits!
- Students will request forms from their SCWK 4093 & SCWK 4153 professors.
  - If there are any issues (e.g., both courses online, previously took the courses and the teacher is no longer here), student should contact BSW Director.
- Students should send a very professional email to those professors requesting the form.
- It is recommended that the student request these forms at least 2–3 weeks prior to the deadline.
  - Tip for success: Ask the professor if they have a deadline for requesting the form.
- Professors will submit these directly to the committee.

Ethical Principles/Guidelines

- Students will read through the three pages of ethics of the Social Work Profession and sign/date the last page.
- Don’t just skim, or just sign. Read through! Students will be held to these standards.
- If the student has questions or concerns, refer to BSW Director.

Transcript

- Students need an unofficial copy of their UARK transcript.
- Advisor Tip: It can be easiest to send this with the application form.

Standards for Social Work Education

- Student will acknowledge they understand the application process, Levels system, & the expectations of the program.
- This will be the final step in the online application form
- Nothing to submit, just an acknowledgment.

Updated: 9/28/2023

Fulbright College Academic Programs