

## **Degree Audit Request Form**

For ARSC Dean's Office Use Only

Individual Degree Audit Cleanup Request Note: to be used in situations where the UAConnect Degree Audit is unable to accurate enforce catalog requirements in specific situations. It provides a method of requesting that a specific student's audit be modified to more accurately reflect the degree requirements they have completed. Do not use this form to request substitutions or exceptions to catalog requirements. This form is mandatory for all requests involving state minimum core, university residency requirement, all ARSC college rules, and ARSC honors requirements. ARSC advisors are authorized to cleanup ARSC major/minor requirements without submitting this form as long their actions are thoroughly documented in UASuccess.		
Student Name and ID:		
☐ Universal Degree Audit Reprogramming Request Note: to be used to suggest a more accurate way in which the UAConnect Degree Audit might enforce the requirements of a specific program/catalog. It should not be used for any matters related to a specific student.  Program Name, Plan Code, and Catalog Year(s):		
<b>Section(s) of Degree Audit to be Modified</b> [Format - Section(s), Line(s), Description(s) – i.e. GERMBA "Section 8, Line 60, "GERM 3000+ (9 Hrs)]:		

Description and Justification of	Modification:	
Name of Requestor:		
Signature:	Print:	Date:
Assistant Dean Approval:		
Signature:	Print:	Date: