



MEMORANDUM

TO: Department Chairs
Fulbright College of Arts and Sciences

FROM: Todd G. Shields
Dean

DATE: January 4, 2019

SUBJECT: The J. Hillman Yowell Award for Excellence in Teaching (**\$3,500**)

We are now accepting nominations for the 2019 Yowell Award for Excellence in Teaching on the part of a Fulbright College Graduate Assistant. I encourage you to nominate those graduate students in your department who have demonstrated excellence in teaching. Many graduate assistants would consider the nomination as meaningful recognition of their efforts in the classroom.

A description of the award with guidelines for submitting nominations is attached. The deadline for submitting nominations is **Friday, March 1, 2019**. Please send your nomination(s) electronically to Donna Draper ddraper@uark.edu. She will collect them for the College Cabinet for the review and selection process.

/dbd

THE J. HILLMAN YOWELL AWARD FOR EXCELLENCE IN TEACHING is presented to a Fulbright College Graduate Teaching Assistant in recognition of his or her outstanding contributions to the teaching mission of the College and University. A certificate will be presented to the recipient at the April meeting of the Fulbright College Faculty, and a **\$3,500 award** will be given to the recipient at the end of the spring semester.

The College Cabinet of Fulbright College will serve as the selection committee. Nominations for the award will be solicited through departmental chairs. Nominees must have taught at the University for two consecutive semesters. The individual making the nomination will be responsible for submission of materials in support of the nomination.

The following materials should be submitted as one single combined .pdf:

1. Letter of nomination
2. Recommendation of chair
3. Copies of reports on classroom visitations and other types of departmental review.
4. No more than ten letters of support from faculty, peers, and present and former students.
5. Curriculum vitae
6. List of courses taught at the University (include course number and number of students enrolled in each class).
7. Summary only of student evaluations for each course.