



Stipend Form

Stipend is a predetermined amount for payment of duties performed by an individual (students, trainees, interns) who are ineligible to receive regular payroll/salary and does not traditionally require a PO.

Date*:

Department:

**Date must match Invoice/Accounting Date*

Request payment of Stipend to:

Name:

*Supplier Number**:*

Address:

Country:

Supplier Type (check one): Domestic Foreign*

***Supplier information MUST match what is listed in Workday*

***If foreign is checked MUST also attach documentation from Non-Resident Taxation Coordinator and Wire Transfer Form*

Amount Due:

Purpose of Stipend:

Requested by:

Name:

Title:

Email:

Signature