

Fulbright Business Operations Center (FBOC) Contact Sheet

Budget and Planning Team (Email: askarsc@uark.edu)

Phyllis Wingate

Director of Budget and Planning

pwingate@uark.edu, 575-2195

- Position budget – ARSC and ART
- College position budgets and salary savings tracking
- Annual budget cycle processing



Lana Aiken

Budget and Planning Manager

laiken@uark.edu

- Position budget – Non-GAs
- Department position budgets and salary savings tracking
- Position budget allocations
- Payroll costing allocations (PCA)
- Payroll accounting adjustments (PAA)



Sherry Sparks

Budget and Planning Manager

ssparks@uark.edu

- Position budget - GAs
- Department position budgets and salary savings tracking
- Position budget allocations
- Payroll costing allocations (PCA)
- Payroll accounting adjustments (PAA)



Jason Waddell

Associate Director of Fiscal Operations

jwaddell@uark.edu, 575-8462

- Summer and intersession administration
- Global Campus administration
- Graduate Assistant administration
- Payroll administration



Zoe Keller

Fiscal Operations Manager

zckeller@uark.edu



- Global Campus workloads and revenue distributions
- Graduate Assistant administration
- Seating of GAs, tuition waiver reconciliation, DDF/DAF GA reconciliations
- Payroll costing allocations (PCA)
- Payroll accounting adjustments (PAA)
- Monitors askarsc@uark.edu

Thiri Zaw

Graduate Assistant and Payroll Accounting Coordinator

thirizaw@uark.edu



- Graduate Assistant administration
- Seating of GAs, tuition waiver reconciliation, DDF/DAF GA reconciliations
- Payroll administration
- Monitors askarsc@uark.edu

Charli Coats

Payroll Coordinator

csoats@uark.edu



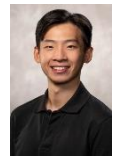
- Summer teaching and intersession pay
- Summer research pay
- Extra compensation and unit pay processing
- Payroll administration
- Monitors askarsc@uark.edu

Business Intelligence and Optimization Team (Email: askarsc@uark.edu)

Patrick Kwok

Director of Optimization and Business Intelligence Developer

pkwok@uark.edu



- Technology advancement
- Content management
- Business Intelligence Solution
- Creative innovation
- Process Optimization

Vacant

Operations Optimization Project Manager

- Project management
- Process optimization
- Processes and workflows
- Data collection and management
- Space data management and utilization



Data Analytics and Insights Team (Email: askarsc@uark.edu)

Ryan Cochran

Director of Data Analytics and Insights

rcc003@uark.edu



- Data analysis and insights
- Strategic assessments
- Data modeling visualization
- Reporting and business insights
- Interpret data

Vacant

Data Analytics Analyst

- Data modeling visualization
- Data reporting and training
- Develop and maintain reports



Business Operations Team (Email: arscbsvc@uark.edu)

Lisa Carter

Director of Business Operations

llcarter@uark.edu, 387-3846

- Business Services administration
- Cell Phones Administrator
- Procurement contracting
- Workday travel transactions approval
- Non-IT assets management



Sara Hughes

Business Operations Manager

skh004@uark.edu, 575-3148

- Business Services shared services administration
- Purchasing
- Travel
- P-Cards
- Procurement contracting



Kailyn Fish

Business Operations Coordinator

kfish@uark.edu

- Business Services support for Fulbright Programs
- Special events
- Dean's office purchasing and travel



Rowan Fletcher-Gibbs

Business Services Lead

rowanf@uark.edu

- Shared services functional areas in business services
- College-wide training directed toward business services
- Departmental business services processing backup
- Dean's office purchasing and travel (backup)



Marija Srbinovski

Business Services Analyst

marijas@uark.edu

- Business Services shared services administration
- Purchasing
- Travel
- P-Cards



Jadon North

Business Services Specialist

jenorth@uark.edu

- Business Services shared services administration
- Purchasing
- Travel
- P-Cards



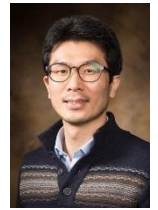
Financial Administration Team (Email: askarsc@uark.edu)

Sungyoung Lee

Director of Financial Administration

sl013@uark.edu, 575-7968

- Budgeting and Forecasting
- Funding commitments
- Year-end closing activities
- Financial analysis and reporting
- Journal entries
- Internal control and auditing



Angela Bolinger

Associate Director of Financial Administration

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- School of Art financial administration
- School of Art financial reporting
- School of Art financial oversight
- School of Art transaction audits and approvals



Candace Croseford

Associate Director of Financial Operations

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- Budget checks
- Worktags management
- Workday transactions audit and approval
- Financial analysis and reporting
- Accounting entries



Dawn Adamson

Accounting Manager

dadamson@uark.edu

- Budget checks
- Workday transactions audit and approval
- Accounting entries
- Financial analysis and reporting



Grant and Gift Administration Team (Email: arscgg@uark.edu)

Kim Gillow

Director of Grant and Gift Administration

kdaling@uark.edu, 575-3709

- Grant accounting administration
- Gift accounting administration
- Cost shares
- Grant and gift faculty and staff training
- Year-end accounting



Kristen Young

Assistant Director of Gifts and Awards Administration

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- Gift accounting administration
- Endowed Chairs and Professorships – questions and reporting
- Fellowships



Elizabeth Reaves

Associate Director of Grant Administration

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- Grant accounting administration
- Efforts certification
- Summer research pay tracking



Kevin Harvey

Accounting Operations Manager

Kh147@uark.edu

- Service centers accounting
- Start-up and RIF administration
- Financial and project reporting
- Monitoring arscgg@uark.edu



Meshell Wade Clark

Grant Accounting Manager

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- Sponsored programs activities
- Effort certification
- Post award accounting
- Grant management
- Financial and project reporting

Liz Pommier

Grant Accounting Manager

lpommier@uark.edu



- Sponsored programs activities
- Effort certification
- Post award accounting
- Grant management
- Financial and project reporting
- Summer research pay administration

Rochelle Allen

Grant Accounting Manager

rla018@uark.edu



- Sponsored programs activities
- Effort certification
- Post award accounting
- Grant management
- Financial and project reporting

Amy Petty

Gift Accounting Manager

amyp@uark.edu



- Gift accounting administration
- Endowed Chairs and Professorships – questions and reporting
- Fellowships

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